

Faculty of Engineering Technology
Continuous Assessment Test #1 - Academic year 2020/2021

General Instructions

Dear Student,

The first Continuous Assessment Tests (CAT #1) for the Academic Year 2020/2021 will be held as online tests based on the Moodle Learning Management System (LMS), for the Faculty courses, as given in the attached schedule, from 26/06/2021 to 06/07/2021. The schedule also indicates the 'Mode' through which the test for each course will be conducted. The features of the three Modes and the preparation required by the students to face the Online CATs under each Mode are explained in the table below. Also note that for some courses, Academic Coordinators might decide on a combination of the three **Modes** for their CATs.

Mode	Features	Preparation required
Mode 01 (75 mins.)	Exam papers will contain an appropriate no. of MCQ type questions for which correct answers have to be ticked on the LMS. Different question papers will be generated by the LMS for each student from a <u>question bank</u> .	Student should have a computer or a mobile device connected to the Internet to login to the LMS to answer the paper by selecting the correct responses .
Mode 02 (75 mins.)	Exam papers will contain an appropriate no. of questions requiring short answers to be typed in the spaces provided in the LMS. Different question papers will be generated by the LMS for each student from a <u>question bank</u> .	Student should have a computer (preferable) or a mobile device with a keyboard, connected to the Internet to login to the LMS to answer the paper by typing appropriate answers .
* Mode 03 (75 mins. + 30 mins.)	Exam papers will contain an appropriate no. of questions which require working out the answers or— writing answers with diagrams on separate sheets of paper (<i>in 75 mins.</i>), which need to be scanned by a mobile camera, converted to PDF format and uploaded to the LMS as a single file (<i>within 30 mins.</i>). Different question papers may be generated for students by the LMS, accessing from a <u>question paper bank</u> .	Student should have a computer or a mobile device connected to the Internet to login to the LMS to view the paper and upload the answer file(s). Students should have ruled A4 size sheets ready, to answer the numbered questions by handwriting/ sketching/ drawing. Also, students should have a scanning App (<i>Adobe Scan, Microsoft Lens</i>) installed in their mobile device to convert the answer sheets to PDF.

*Note: * Students facing examinations under Mode 03 should ensure that they write answers only during the allocated time (75 mins.) and use the additional 30 mins. to **properly** scan written answer sheets in the correct **sequence**, convert to a PDF file and upload it to the LMS. It should be clearly understood that waiting until the end of the 30 min. period to upload scanned answers might cause heavy data traffic in the system, failing you to upload your answers properly. Hence it is, strongly advised as well as to your own advantage that you upload your answer PDF file to the LMS at the earliest opportunity.*

For familiarising the students in the Online testing environment, Mock examinations may be scheduled and informed.

Online CAT examinations (including any Mock examinations) will be conducted through the following link; <https://exams.openlearn.lk>

Your log-in details are as follows:

- Username: **Student ID**
 {e.g.: if your student identification No. is S12345678, your username is "s12345678"
 (lowercase 's')}
- Password: **NIC number**
 {e.g.: 981530380V (uppercase 'V') or 199815300380}

*If you have given a different number, use that number as your password.

You are strongly advised to access the Exam server (<https://exams.openlearn.lk>) and try out your log-in preferably about 24 hours before the examination time, report any log-in issues through email to <examsonline@ou.ac.lk> and get them solved.

Further instructions on how to sit for the CAT examination may be given separately or on the LMS itself as necessary.

If you are not able to login or encounter any problem;

- You may contact us at the following hotlines **during examination times**:
 - Online Examinations Unit - 070 1235772 (*only for login issues*)
 - Faculty of Engineering Technology - for academic issues
 - Morning Session (7.30 a.m. - 12.45 p.m.) -0716368283 and 0767248053
 - Evening Session (02.00 p.m. - 5.30 p. m.)- 0716368274 and 071 6368263
- You may contact us through email addresses below, stating your registration number and a contact phone number.
 - Dean's Office/ Faculty of Eng. Tech. - examseng@ousl.lk
 - Online Examinations Unit - examsonline@ou.ac.lk (*only for login issues*)

Thank you.



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